

**PENTA CAREER CENTER
BOARD OF EDUCATION
REGULAR MEETING OF March 11, 2015**

The regular session of the Penta Career Center Board of Education was called to order by President Green at 5:15 p.m. with the following members present: Mr. Green, Mrs. Limes, Mrs. Paredes, Mr. Righi, Mrs. Sander, Mr. Schoenlein, Mr. Sutter and Mr. Walker (8). Absent: Mr. Rutherford (1).

Staff members present: Mr. Matter, Mrs. Herringshaw, Mr. Ewers and Mr. Kurtz.

APPROVAL OF THE MINUTES

Mr. Sutter moved and Mrs. Sander seconded that the Board approve the minutes from the regular Board meeting of February 11, 2015.

Roll Call: Yeas: Mr. Green, Mrs. Limes, Mrs. Paredes, Mr. Righi, Mrs. Sander, Mr. Schoenlein, Mr. Sutter and Mr. Walker (8). President Green declared the motion carried.

RECOGNITION OF VISITORS

The visitors at the meeting were Beth Church, Rossford Record; Jody Germann, Penta Landscape and Turfgrass Management Instructor; Tyler Hamlin (Springfield), Penta Landscape and Turfgrass Management Student; Ryan Lee, Penta Assistant Director; Marie Thomas, Sentinel-Tribune Newspapers; and Richard Waggoner, Penta Floral Design Instructor.

ADDENDUMS TO THE AGENDA

Mrs. Limes moved and Mr. Sutter seconded that the Board approve the Regular Board meeting agenda sent to Board Members with the following addenda:

Addenda – Regular Board Meeting Agenda

- 4.1 Recommendation to Approve Resignations/Retirements
- 4.2 Recommendation to Approve the Employment of Supportive Personnel
- 4.4 Recommendation to Approve Attendance at Professional Meetings

Roll Call: Yeas: Mr. Green, Mrs. Limes, Mrs. Paredes, Mr. Righi, Mrs. Sander, Mr. Schoenlein, Mr. Sutter and Mr. Walker (8). President Green declared the motion carried.

FEATURED PROGRAM

Floral Design and Landscape & Turfgrass Management Programs – Tyler Hamlin (Springfield), along with instructors Richard Waggoner, Penta's Floral Design Instructor and Jody Germann, Penta's Landscape & Turfgrass Management Instructor, shared about their programs involvement in the Toledo Zoo's Spring Alive 2015 Water Adventures in Bloom Garden show. The show was displayed from February 26 through March 1, 2015.

COMMITTEE REPORTS

Records Commission Report – The Penta Career Center Records Commission, consisting of the board president, superintendent and treasurer, met on March 11, 2015, met to review record retention for the district.

REPORTS OF THE TREASURER

February Financial and Investment Reports – Upon the recommendation of Treasurer Herringshaw, Mr. Righi moved and Mr. Walker seconded that the Board approve the February Financial and Investment Reports.

Roll Call: Yeas: Mr. Green, Mrs. Limes, Mrs. Paredes, Mr. Righi, Mrs. Sander, Mr. Schoenlein, Mr. Sutter and Mr. Walker (8). President Green declared the motion carried.

FY15 Appropriation Adjustments - Upon the recommendation of Treasurer Herringshaw, Mrs. Sander moved and Mr. Walker seconded that the Board approve appropriation adjustments for FY15 as follows:

	Fund	Receipts	Expenditures
Project Based Learning Grant	019-9500	75,000.00	75,000.00
Carl Perkins-Adult	524-9501	18,933.05	18,933.05
Adult Diploma Planning Grant	499-9500	450,000.00	450,000.00

Roll Call: Yeas: Mr. Green, Mrs. Limes, Mrs. Paredes, Mr. Righi, Mrs. Sander, Mr. Schoenlein, Mr. Sutter and Mr. Walker (8). President Green declared the motion carried.

SUPERINTENDENT'S REPORTS AND RECOMMENDATIONS TO THE BOARD

STAFF – PERSONNEL

Recommendation to Approve Resignations/Retirements – Upon the recommendation of Superintendent Matter, Mr. Schoenlein moved and Mr. Righi seconded that the Board approve the resignation/retirement of the following:

Lorrie Hedges, Computer Aided Design Instructor, resignation effective March 13, 2015.

Penny Merillat, Job Coach, retirement effective June 1, 2015.

Susan Riegger, Family and Consumer Sciences Instructor (Otsego), retirement effective at the conclusion of the school year for Otsego Local Schools.

Roll Call: Yeas: Mr. Green, Mrs. Limes, Mrs. Paredes, Mr. Righi, Mrs. Sander, Mr. Schoenlein, Mr. Sutter and Mr. Walker (8). President Green declared the motion carried.

Recommendation to Approve Employment of Supportive Personnel – Upon the recommendation of Superintendent Matter, Mrs. Paredes moved and Mr. Walker seconded that the Board approve the employment of the following supportive personnel:

Jennifer Baldwin, Head Cook, Step 5, \$16.20 per hour, effective March 12, 2015, continuation of existing contract.

Amy Perry, Substitute Bus Driver, \$13.82 per hour as scheduled for the 2014-2015 school year.

Roll Call: Yeas: Mr. Green, Mrs. Limes, Mrs. Paredes, Mr. Righi, Mrs. Sander, Mr. Schoenlein, Mr. Sutter and Mr. Walker (8). President Green declared the motion carried.

Recommendation to Approve Employment of Certificated Personnel – Upon the recommendation of Superintendent Matter, Mrs. Sander moved and Mr. Sutter seconded that the Board approve the employment of the following certificated personnel:

David Sawicki, Adult Education Welding Instructor, \$18.00 per hour as scheduled, effective March 12, 2015 through June 30, 2015.

The following staff will be instructors for OGT Intervention and will be paid at \$27.00 per hour as scheduled:

David Harms

Branden May

Kathy Wawrzyniak

Merrily Robinson

Jesse Thomas

Roll Call: Yeas: Mr. Green, Mrs. Limes, Mrs. Paredes, Mr. Righi, Mrs. Sander, Mr. Schoenlein, Mr. Sutter and Mr. Walker (8). President Green declared the motion carried.

Recommendation to Approve Attendance at Professional Meetings – Upon the recommendation of Superintendent Matter, Mrs. Limes moved and Mr. Walker seconded that the Board approve the following requests to attend professional meetings, participate in staff development activities, or career-technical leadership activities which are out of state or exceed \$150.00 and require Board action:

Janet Bain, SkillsUSA State Competition, Columbus, OH, April 14, 2015. Estimated cost: \$175.00. Substitute required.

Katie Bylow, SkillsUSA State Competition, Columbus, OH, April 14-15, 2015. Estimated cost: \$180.00. Substitute required.

Katie Bylow, CBI Ohio Board Meeting & Spring Conference, Columbus, OH, May 3-5, 2015. Estimated cost: \$640.00. Substitute required.

Stephanie Conway, Ohio Association of Agricultural Educators Agriscience Intern Interview, Columbus, OH, February 20, 2015. Estimated cost: \$260.00. Substitute required.

Stephanie Conway, Ohio Department of Education Course Pilot Program, Columbus, OH, March 30, 2015. Estimated cost: \$260.00. Substitute required.

Nicole Costello, Project Based Learning (PBL) Academics Training, Atlanta, GA, April 22-25, 2015. Estimated cost: \$317.20. Substitute required

Eric Eisel, SkillsUSA State Competition, Columbus, OH, April 14-15, 2015. Estimated cost: \$180.00. Substitute required.

Eric Eisel, Project Based Learning (PBL) Academics Training, Atlanta, GA, April 22-25, 2015. Estimated cost: \$317.20. Substitute required.

Jody Germann, Ohio FFA Convention, Columbus, OH, April 19-May 1, 2015. Estimated cost: \$477.00. Substitute required.

Caleb Grills, Ohio School Board Association (OSBA) Cyberlaw Seminar, Columbus, OH, March 17, 2015. Estimated cost: \$274.00. No substitute required.

Robert Haas, SkillsUSA State Competition, Columbus, OH, April 14-15, 2015. Estimated cost: \$180.00. Substitute required.

Rhonda Hogrefe, Ohio Continuing Higher Education Conference, Columbus, OH, March 18-20, 2015. Estimated cost: \$665.00. No substitute required.

Christina Kerns, Project Based Learning (PBL) Academics Training, Atlanta, GA, April 22-25, 2015. Estimated cost: \$317.20. No substitute required.

Janea Makowski, SkillsUSA State Competition, Columbus, OH, April 14-15, 2015. Estimated cost: \$180.00. Substitute required.

Debra Morris, Ohio Continuing Higher Education Conference, Columbus, OH, March 18-20, 2015. Estimated cost: \$515.00. No substitute required.

Debra Morris, ABLE Spring Administrator Summit, Columbus, OH, March 24-25, 2015. Estimated cost: \$342.00. No substitute required.

Ken Nelson, Project Based Learning Academies Training, Atlanta, GA, April 22-25, 2015. Estimated cost: \$317.20. Substitute required.

Grace Phillips, Project Based Learning Academies Training, Atlanta, GA, April 22-25, 2015. Estimated cost: \$317.20. Substitute required.

Mary Rehard, Spotlight on Student Services Conference, Newark, OH, April 22-24, 2015. Estimated cost: \$588.00. No substitute required.

Gretchen Reichow, SkillsUSA State Competition, Columbus, OH, April 14-15, 2015. Estimated cost: \$180.00. Substitute required.

Jon Rife, SkillsUSA State Competition, Columbus, OH, April 14-15, 2015. Estimated cost: \$180.00. No substitute required.

Jennifer Rigali, Ohio FFA Convention, Columbus, OH, April 19-May 1, 2015. Estimated cost: \$477.00. Substitute required.

Mary Schultz, Spotlight on Student Services Conference, Newark, OH April 22-24, 2015. Estimated cost: \$210.00. No substitute required.

William Shoop, SkillsUSA State Competition, Columbus, OH, April 14-15, 2015. Estimated cost: \$180.00. Substitute required.

Whitney Short, Honduras Agriculture Teacher Program, Choluteca, Honduras, June 6-13, 2015. Estimated cost: All expenses paid by Ohio FFA Foundation. No substitute required.


Barbara Szydlowski, ABLE Spring Administrator Summit, Columbus, OH, March 24-25, 2015. Estimated cost: \$192.00. No substitute required.

Jason Vida, SkillsUSA State Competition, Columbus, OH, April 14-15, 2015. Estimated cost: \$180.00. Substitute required.

Kandace York, Ohio Continuing Higher Education Conference, Columbus, OH, March 18-20, 2015. Estimated cost: \$515.00. No substitute required.

Roll Call: Yeas: Mr. Green, Mrs. Limes, Mrs. Paredes, Mr. Righi, Mrs. Sander, Mr. Schoenlein, Mr. Sutter and Mr. Walker (8). President Green declared the motion carried.

Recommendation to Approve 2015-2016 School Year Calendar – Upon the recommendation of Superintendent Matter, Mrs. Limes moved and Mrs. Sander seconded that the Board approve the 2015-2016 School Year Calendar as follows (This section left blank intentionally. Calendar will begin on the next page):

2015-2016 School Calendar							January 2016					January 2016				
= No School (X = building closed)							M	TU	W	TH	F	1 New Year's Day - Offices/Building Closed 4 Students Return 18 - MLK Jr. Day - Offices/Building Closed				
= Professional Development/ Meeting/ Teacher Work Day											X					
= Beginning/Last Day for Students							4	5	6	7	8					
= OGT Week (dates still unknown)							11	12	13	14	15					
= Senior Recognition Ceremonies							X	18	19	20	21	22	19/19/104			
= Another Important Date							25	26	27	28	29					
August 2015						August 2015					February 2016					February 2016
M	TU	W	TH	F	10-12 New Staff Meetings 13 All-Staff Meeting Day 14 Staff Work Day 17 NEW STUDENTS First Day 18 ALL STUDENTS First Day 27 Parent Night/Open House in PM	M	TU	W	TH	F	15 Presidents Day - Offices/Building Closed 16 Professional Development (tentative)					
3	4	5	6	7		1	2	3	4	5						
10	11	12	13	14		8	9	10	11	12						
17	18	19	20	21	11/11	X	15	16	17	18	19					
24	25	26	27	28		22	23	24	25	26	19/38/123					
31						29										
September 2015						September 2015					March 2016					March 2016
M	TU	W	TH	F	7 Labor Day - Offices/Building Closed 13 Penta's 50 Year Celebration! 25 Professional Development Day (tentative)	M	TU	W	TH	F	11 End of Third Quarter (47) 24 Last day before Spring Break 25 through April 3 Spring Break 25 Good Friday - Offices/Building Closed 28-31 Offices Open					
	1	2	3	4			1	2	3	4						
X	8	9	10	11		7	8	9	10	11						
14	15	16	17	18	20/31	14	15	16	17	18						
21	22	23	24	25		21	22	23	24	X	25	18/56/141				
28	29	30				28	29	30	31							
October 2015						October 2015					April 2016					April 2016
M	TU	W	TH	F	16 End First Quarter (43)	M	TU	W	TH	F	1 Spring Break (Offices Open) 4 School Resumes 26 & 28 Dinner w/ Teacher					
			1	2						1						
5	6	7	8	9		4	5	6	7	8						
12	13	14	15	16		11	12	13	14	15						
19	20	21	22	23	22/53	18	19	20	21	22						
26	27	28	29	30		25	26	27	28	29	20/76/161					
November 2015						November 2015					May 2016					May 2016
M	TU	W	TH	F	18-20 Explore Penta Days 25 No School but Offices Open 26-27 Thanksgiving - Offices/Building Closed	M	TU	W	TH	F	10 Retiree Reception 17-19 Sr. Recognition 24 All-Staff Meeting with Awards 26 End of Second Semester (48/95) 26 Optional Staff Records Day (3:05-6:40) 27 ½ Day Staff Records 30 Memorial Day - Offices/Building Closed					
2	3	4	5	6		2	3	4	5	6						
9	10	11	12	13		9	10	11	12	13						
16	17	18	19	20	18/71	16	17	18	19	20						
23	24	25	26	27		23	24	25	26	27	19/95/180					
30						X	30	31								
December 2015						December 2015					June 2016					June 2016
M	TU	W	TH	F	7 Career Night 18 End First Semester (42/85) 18 Staff Records Day (3:05-6:40) 21-31 Winter Break - No School 21, 22, 23 No School but Offices Open 24, 25 School Building & Offices Closed 28, 29, 30 No School but Offices Open 31 School Building & Offices Closed	M	TU	W	TH	F	* Additional days that need to be made-up for school closing(s) will be added to the end of the school year.					
	1	2	3	4				1	2	3						
7	8	9	10	11		6	7	8	9	10						
14	15	16	17	18	14/85	13	14	15	16	17						
21	22	23	24	25		20	21	22	23	24						
28	29	30	31			27	28	29	30							

2015-2016 CALENDAR

Thursday, Aug. 13, 2015	Staff Meeting Day (Full Day)
Friday, Aug. 14, 2015	Staff Work Day (No Students)
Monday, August 17, 2015	First Day for NEW Students
Tuesday, August 18, 2015	First Day for ALL students
Thursday, August 27, 2015	Parent Night/Open House
Monday, September 7, 2015	Labor Day (Offices/Building closed)
Sunday, Sept. 13, 2015	“Shaping Careers for 50 Years” Celebration!
Friday, September 25, 2015	Tentative Staff Professional Development Day (No Students)
Friday, October 16, 2015	End of First Quarter (43 days)
Wed.-Fri., Nov. 25-27, 2015	Thanksgiving Break (No School)
Friday, December 18, 2015	End of Second Quarter/First Semester (42/85 days)
Friday, December 18, 2015	Last Day before Winter Break (Staff Records Time 3:05-6:40)
Monday, January 4, 2016	School Resumes – Second Semester begins
Monday, January 18, 2016	Martin Luther King Jr. Day (Offices/Building closed)
Monday, February 15, 2016	Presidents’ Day (Offices/Building closed)
Tuesday, February 16, 2016	Tentative Staff Professional Development Day (No Students)
Friday, March 11, 2016	End Third Quarter (47 days)
Thursday, March 24, 2016	Last Day of School before Spring Break
March 25-April 1, 2016	Spring Break (No School)
Monday, April 4, 2016	School Resumes
Tuesday-Thursday, May 17-19, 2016	Senior Recognition Ceremonies
Thursday, May 26, 2016	End of Fourth Quarter/Second Semester (48/95 days)
Thursday, May 26, 2016	Optional Staff Records (half-day, 3:05–6:40)
Friday, May 27, 2016	Staff Records Day (half- day)
Monday, May 30, 2016	Memorial Day (Offices/Building closed)

***Any additional days that need to be made up for school closing will be added to the end of the school year.**

*Calendar subject to change based on state testing dates

Roll Call: Yeas: Mr. Green, Mrs. Limes, Mrs. Paredes, Mr. Righi, Mrs. Sander, Mr. Schoenlein, Mr. Sutter and Mr. Walker (8). President Green declared the motion carried.

EXECUTIVE SESSION

Mrs. Paredes moved and Mrs. Sander seconded that the Board go into Executive Session for the purpose of appointment, employment, dismissal, discipline, promotion, demotion or compensation of a public employee.

Roll Call: Yeas: Mr. Green, Mrs. Limes, Mrs. Paredes, Mr. Righi, Mrs. Sander, Mr. Schoenlein, Mr. Sutter and Mr. Walker (8). President Green declared the motion carried.

The Board went into Executive Session at 5:56 p.m. and returned to Regular Session at 6:47 p.m. with eight (8) members present.

DISTRICT ACTIVITY REPORTS

Assistant Superintendent Ewers and Director Kurtz were present to discuss various activities taking place within the district.

COMMENTS FROM BOARD MEMBERS

At this time, each Board member was given the opportunity to make comments or statements of interest to other Board members.

COMMENTS FROM GUESTS

At this time, guests were given the opportunity to make comments or statements of interest to the Board.

ADJOURNMENT

There being no further business to come before the Board, President Green declared the meeting adjourned at 6:47 p.m.

President

ATTEST:

Treasurer